

Position Title: Legislation Committee Chair

Voting position: Yes

Date reviewed:

Date of last update: 6/2019

Expectations of all board members:

- Officers need to understand all the By-Laws; Articles particular to Officers are
 - Article VII Officers
 - Article VIII Nominations and Election of Officers
 - Included in eligibility to serve as an Officer is one must support the Mid-Day Legislative platform
 - Article IX Duties of Officers
- Officers are highly encouraged to join at least one committee

The Legislation Committee shall be composed of a chair or co-chairs and committee members who have an interest in learning more about topics in the MDWA Legislative Platform. The duty of the Legislation Committee is to provide education and information about the legislative platform to the MDWA board and members, and to initiative action as appropriate. The Legislation Chair is a voting member of the Board of Directors, and reports to the President/Co-Presidents.

Details:

- Post to the MDWA web site blog and other social media sites with information on pending legislation, MDWA Legislative platform, and other related news.
- Provide education and information to inspire action related to the legislative platform.
- Identify and interface with external resources at state and federal levels to carry out initiatives.
- Represent MDWA by participating in legislative efforts in support of the MDWA Legislative platform that are spearheaded by external resources, as appropriate.

Monthly:

provide verbal updates ("Legislative Moments") on legislation and other platform-related activities at the Board and member meetings as appropriate. Host monthly Legislation Committee meetings.

- Post updates as blogs on the Mid-Day website.
- Provide information and updates for social media sites to Public Relations Chair.

Yearly:

Plan at least one legislation-focused member meeting program per year (typically February) and an Equal Pay Day activity (typically April).

- Collaborate with VP(s)-Program to coordinate one legislative program per year
- Collaborate with VP(s)-Program for an event to recognize Equal Pay Day in April

Planned additions for the future:

Focus on opportunities for legislative advocacy and action. Partner with other key organizations as appropriate to increase our knowledge about such opportunities.

- Host at least one educational Legislative committee workshop to highlight a key legislative issue with our members and help to contact their legislators on pending legislation as appropriate.

Goals:

1. Advocate for the MDWA Legislative Platform at all levels of government.
2. Continue to develop relationships with key external organizations to access Legislative information and action (NWLC, EPW, WWN, WAWH, 9 to 5, etc.).
3. Host annual "Legislative Film Fest" to use films and videos to highlight a platform topic.

Conclusion:

-The position description is intended to convey information to understanding the scope of the position and the general nature and scope. This position description is not intended to be an exhaustive list of qualifications, skills and responsibilities.